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| Unit Ref | JD1/2/WR/001 | | Open Awards Ref | Unit Level | | **2** | GLH | Credits | | **3** | SSAs | |  |
| Title | **Preparing to Volunteer in Cultural & Heritage Venues** | | | | | | | | | | | | |
| **Learner Name** | |  | | | | | | | | | | | |
| **Learning Outcome - The learner will:** | | | | **Assessment Criterion - The learner can:** | | | | | **Evidence** | | | **Portfolio Reference** | **Date** |
| 1 | Recognise the purpose and functions of cultural & heritage venue (SLlr/L1;SLc/L1;Rw/L1) | | | 1.1 | Describe the venue including the purpose and exhibitions | | | | Question | | | Page |  |
| 1.2 | List the organisations Code of Ethics | | | | Question | | | Page |  |
| 1.3 | Give examples of the types of cultural venues and how they are funded | | | | Question | | | Page |  |
| 1.4 | List the language and terminology used by Museums | | | | Question | | | Page |  |
| 2 | Understand the health and safety requirements of their surroundings  (SLlr/L1;SLc/L1;Rw/L1) | | | 2.1 | Identify major hazards in the workplace | | | | Question | | | Page |  |
| 2.2 | Record safety procedures to include fire regulations, accident recording | | | | Question | | | Page |  |
| 2.3 | Describe safe working practices in the workplace | | | | Question | | | Page |  |
| 3 | Understand the main elements when dealing with conservation of objects  (SLlr/L1;SLc/L1) | | | 3.1 | Describe how Museum objects deteriorate | | | | Question | | | Page |  |
| 3.2 | List preventative measures in collections care | | | | Question | | | Page |  |
| 3.3 | Give examples of criteria you would you use when choosing an object | | | | Question | | | Page |  |
| 4 | Undertake an object handling activity  (SLlr/L1;SLc/L1) | | | **4.1** | Carry out risk assessment for object handling | | | | Question | | | Page |  |
| **4.2** | Research and describe an object | | | | Question | | | Page |  |
| **4.3** | Present an object to a group of people | | | | Question | | | Page |  |
| 5 | Create and present a public tour  (SLlr/L1;SLc/L1) | | | **5.1** | Design and create a short tour for the public | | | | Question | | | Page |  |
| **5.2** | Produce a leaflet to support a tour | | | | Question | | | Page |  |
| **5.3** | Carry out a public tour | | | | Question | | | Page |  |
|  | **Learner Name** | | | | **Tutor Name** | | | | | | | **Completion date** | |
|  |  | | | |  | | | | | | |  | |
|  | **Learner Signature** | | | | **Tutor Signature** | | | | | | |
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