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| Unit Ref  | JD1/2/WR/001 | Open Awards Ref | Unit Level | **2** | GLH | Credits | **3** | SSAs |  |
| Title | **Preparing to Volunteer in Cultural & Heritage Venues** |
| **Learner Name** |  |
| **Learning Outcome - The learner will:** | **Assessment Criterion - The learner can:** | **Evidence** | **Portfolio Reference** | **Date** |
| 1 | Recognise the purpose and functions of cultural & heritage venue (SLlr/L1;SLc/L1;Rw/L1) | 1.1 | Describe the venue including the purpose and exhibitions  | Question  | Page  |  |
| 1.2 | List the organisations Code of Ethics  | Question  | Page  |  |
| 1.3 | Give examples of the types of cultural venues and how they are funded | Question  | Page  |  |
| 1.4 | List the language and terminology used by Museums  | Question | Page  |  |
| 2 | Understand the health and safety requirements of their surroundings(SLlr/L1;SLc/L1;Rw/L1) | 2.1 | Identify major hazards in the workplace | Question  | Page  |  |
| 2.2 | Record safety procedures to include fire regulations, accident recording | Question  | Page  |  |
| 2.3 | Describe safe working practices in the workplace | Question  | Page  |  |
| 3 | Understand the main elements when dealing with conservation of objects(SLlr/L1;SLc/L1) | 3.1 | Describe how Museum objects deteriorate | Question  | Page  |  |
| 3.2 | List preventative measures in collections care | Question | Page  |  |
| 3.3 | Give examples of criteria you would you use when choosing an object | Question  | Page  |  |
| 4 | Undertake an object handling activity(SLlr/L1;SLc/L1) | **4.1** | Carry out risk assessment for object handling | Question  | Page  |  |
| **4.2** | Research and describe an object | Question  | Page  |  |
| **4.3** | Present an object to a group of people | Question  | Page  |  |
| 5 | Create and present a public tour(SLlr/L1;SLc/L1) | **5.1** | Design and create a short tour for the public | Question  | Page  |  |
| **5.2** | Produce a leaflet to support a tour | Question  | Page  |  |
| **5.3** | Carry out a public tour | Question  | Page  |  |
|  | **Learner Name** | **Tutor Name** | **Completion date** |
|  |  |  |  |
|  | **Learner Signature** | **Tutor Signature** |
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